



# ST. XAVIER'S COLLEGE RANCHI

## **Certificate Course in Financial Accounting & Inventory Management** *(B.Com. Sem-I & Sem-III)*

**BASED**

***Accounting Software - TallyPrime & Govt. Portal***

- *Duration: 6 Months*
- *Three alternate days in a week*
- *Each Class will be of one hour.*

### **Why this Course:**

Business world is changing very fast due to rapid use of and reliance on technology. In order to keep pace with this change, different domains of business like Accounting, Purchasing, Payables & Receivables is also changing. So those days are gone where conventional method of accounting was used and everything was manual. Now a day every business irrespective of size uses information technology for day to day accounting work & MIS reporting. There are tremendous opportunities for a person who has successfully completed Certificate Course in Accounting Software (CCAS). There has been huge demand for accountants who are well versed in accounting packages like TallyPrime


### **About this course:**

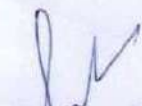
The course has been divided into five modules. Each module contains sections/chapter. And each section contains specific topics. After completion of each Module assessment of candidate will be done through Question & Answer session.

Only after passing final assessment Certificate will be provided to successful candidates.

### **Duration of this course**

The duration of this course is Six Month. Classes will be held three alternate days in a week. Each class will be of one hour. After successful completion candidates will have to go through six month industrial exposure either with any firm or Company.

  
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