



ST. XAVIER'S COLLEGE

(An Autonomous College, Affiliated to Ranchi University, Ranchi)

DR. CAMIL BULCKE PATH, PURULIA ROAD, RANCHI - 834 001, JHARKHAND

From the Principal

Dr. Fr. R. Pradeep Kujur, S.J.

SUBMISSION AND VERIFICATION OF ORIGINAL DOCUMENTS **(UG – NEP & CBCS)**

All B.A./B.Sc./ B.Com / Self Finance Courses (newly admitted) students for the Session 2025-29(NEP), 2025-28(CBCS) are directed to come for Physical verification of their Original Certificates in the college campus as per following attached schedule from 08th Sep to 23rd Sep, 2025.

Bring the following Certificates:

1. School Leaving Certificate (Original)
2. Character Certificate (Original)
3. Migration Certificate (Original/Attested copy of Digi locker of the certificate downloaded and attested from previous Institution)
4. Original Marksheet of Class 12th with 3 Xerox copies.
5. Original Marksheet of Class 10th for Date of Birth verification (1 xerox copy also)
6. Admit Card of class 12th with 1 copy of xerox
7. Aadhar Card (Xerox Copy)
8. Caste and latest Income Certificate (If applicable)
9. 4 (Four) Passport size latest colour photos
10. Fitness Medical Certificate from a registered medical practitioner's doctor
11. Payment Receipt of the College Admission Portal
12. Anti-Ragging Declaration form duly filled in anti-ragging portal.
Instructions for filling the form attached
(https://www.antiragging.in/affidavit_affiliated_form.php)
13. Payment receipt of Rs.50 (NEP) / Rs. 500 Self finance courses (CBCS), including Sociology and Statistics paid on Chancellor portal.
14. APAR ID
15. EPIC ID (If Available)
16. For any corrections in details please visit the counter no. 1 & 2.


Vice Principal


Principal

Document Verification Schedule: -

Timing: 09:30 AM – 04:00 PM
(Lunch Break: 12:30 PM – 01:15 PM)

DATE / DAY	AUDITORIUM		HALL - C (NORTH DOOR)		COUNTER 3 & 4	HALL - C (WEST DOOR)	DEPTT. OF VOCATIONAL STUDIES
	1st Half	2nd Half	1st Half	2nd Half			
08/09/2025 (MONDAY)	SEC -D	SEC -A	English (EVE)	English (DAY)	SCIENCE	B.A./B.Sc. (SELF FINANCE)	B.COM (SELF FINANCE)
09/09/2025 (TUESDAY)	SEC -D	SEC -A	English (EVE)	English (DAY)	MATHS	ELL	ADV. & MKT.
10/09/2025 (WEDNESDAY)	SEC -E	SEC -B	History (EVE)	History (DAY)	ZOOLOGY	BJMC	BANKING & INSURANCE
11/09/2025 (THURSDAY)	SEC -E	SEC -B	History (EVE)	History (DAY)	BOTANY	BBA (SEC - A)	INTERNATIONAL ACCOUNTS
12/09/2025 (FRIDAY)	SEC -F	SEC -C	Geography (EVE)	Geography (DAY)	PHYSICS	BBA (SEC - B)	OMSP
13/09/2025 (SATURDAY)	SEC -F	SEC -C	Geography (EVE)	Geography (DAY)	GEOLOGY	BBA (SEC - C)	BRM/BFT
15/09/2024 (MONDAY)	PENDING		Pol. Sc. (EVE)	Pol. Sc. (DAY)	CHEMISTRY	B.SC in COMPUTER APPLICATION (VBCA)	BFMO
					STATISTICS	BACHELOR OF COMPUTER APPLICATION (PBCA)	PENDING

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16/09/2024 (TUESDAY)	PENDING	Pol. Sc. (EVE)	Pol. Sc. (DAY)	PENDING	BIO TECHNOLOGY	PENDING
18/09/2025 (THURSDAY)	PENDING	Economics (EVE)	Economics (DAY)	PENDING	ANIMATION	PENDING
19/09/2025 (FRIDAY)	PENDING	Economics (EVE)	Economics (DAY)	PENDING	B.SC. IN INFORMATION TECHNOLOGY	PENDING
20/09/2025 (SATURDAY)	PENDING	Sociology	Hindi	PENDING	PENDING	PENDING
23/09/2025 (TUESDAY)	PENDING	Sociology	Hindi	PENDING	PENDING	PENDING


 22/08/25
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